



Customer: Engine Size:
 Make/Model: Mileage:
 Reg No: Chassis No:

Pre Engine Checks

- 1. Check vehicle history.
- 2. Check timing belt replacement interval*.....miles.....yrs
- 3. Check for damage to bodywork, lamps and trims.
- 4. Fit protective covers.
- 5. Check condition and operation of all seat belts.
- 6. Check operation of interior and exterior lights.
- 7. Check operation of ABS and air bag warning lights.*
- 8. Check air conditioning operation including bad odour.*
- 9. Check windscreen washers and wipers.
- 10. Check horn.
- 11. Check operation of suspension dampers.
- 12. Lubricate all door hinges, locks, and bonnet catches.
- 13. Apply treatments to remove internal contamination.
- 14. Check fuel cap.

Under the Bonnet

- 15. Check cooling system including fan operation.
- 16. Check and record Anti-Freeze protection.
- 17. Check and record brake fluid condition.
- 18. Check all auxiliary drive belts (incl timing belt)
- 19. Check engine breather system.
- 20. Check vacuum pipes.
- 21. Check power steering operation and fluid condition.
- 22. Check throttle body. Clean if required.
- 23. Check battery level and lubricate terminals.
- 24. Check and top up all under bonnet fluid levels.
- 25. Replace air filter.*
- 26. Replace spark plugs.*
- 27. Replace fuel filter.*
- 28. Replace pollen filter.*

Vehicle Raised

- 29. Change oil, filter and fit new sump plug washer.
- 30. Check fuel lines and brake pipes.
- 31. Check the condition and security of the exhaust.
- 32. Check and top up axle and transfer box oil levels.*
- 33. Check and top up gear box oil level.
- 34. Check all steering and suspension joints, mountings and gaiters.
- 35. Carry out tyre report.
- 36. Check all wheel bearings for excessive 'play' and noise (adjust if required).
- 37. Check CV gaiters and joints for wear or splits.
- 38. Check clutch cable/cylinder.*
- 39. Grease all greasing points.*
- 40. Check operational condition of front brakes.
- 41. Check operational condition of rear brakes.
- 42. Carry out brake ...

Vehicle Lowered

- 43. Refill engine with specified grade oil.
- 44. Torque wheel nuts/studs.

To Finish

- 45. Road test vehicle and report any findings.
- 46. Re-check engine oil level.
- 47. Carry out emission report.*
- 48. Reset service interval indicator.*
- 49. Ensure all upholstery, gear lever, steering wheel, etc. are clean.
- 50. Stamp service book(s).

Tyre Report	O/SF	N/SF	O/SR	N/SR	Spare
Condition					
Tread mm					
Pressure (Set to)					
Tyre Size:			Torque	Nm	

Brake Report	O/SF	N/SF	O/SR	N/SR	Limit
Pads / Shoes					F mm
					R mm
Discs / Drums					F mm
					R mm

Brake Fluid Condition: **OK** **Needs Replacing**

Emissions	CO	HC	CO ₂	O ₂	λ	Km ⁻¹
Petrol / Diesel	%	ppm	%	%		

Comments:

Technician: Signature: Date:/...../.....

Done Requires Attention n/a Not Applicable * where applicable

Additional service operations may be required for your vehicle make / model and will be charged at extra cost.

